

Annex 3: Template for KDSP II County Participation Agreement

Participation Agreement Template

This is a template for the participation agreement to be signed by Counties indicating their interest to join the Second Kenya Devolution Support Program and their readiness to abide by the provisions of the Program Operations Manual.

The county having signed a participation agreement is a Minimum Condition for accessing the County Institutional Strengthening Grant (Level 1 Grant).



REPUBLIC OF KENYA

PARTICIPATION AGREEMENT
ON THE SECOND KENYA DEVOLUTION SUPPORT PROGRAM (KDSP II)
BETWEEN
THE NATIONAL GOVERNMENT OF THE REPUBLIC OF KENYA
AND
COUNTY GOVERNMENT OF

.....
[INSERT COUNTY SYMBOL]

This Participation Agreement (hereinafter referred to as "the Agreement") is made this 28th day of May 2024 between the National Government of the Republic of Kenya acting through the State Department for Devolution (SDD) (hereinafter referred to as "the National Government") on the one part, and the County Government of Narok (hereinafter referred to as "the County Government") of the other part (the National Government and the County Government are hereinafter collectively referred to as "the Parties" and each "a Party").

INTRODUCTION

[A] WHEREAS the Government of the Republic of Kenya developed the Devolution Sector Plan (2024 - 2028) aimed at accelerating the achievement of the objects of devolution as defined in Article 174 of the Constitution, principal among them the social and economic transformation of communities; improved access by communities to decentralized services;

measures to address diversity, marginalization and exclusion; and, ensuring effective participation by communities in their own governance and social-economic development

[B] WHEREAS SDD focuses on the coordination of devolution affairs in order to fast-track the achievement of the objects of devolution and enhance coordination of intergovernmental relations

[C] WHEREAS Article 6 of the Constitution provides that the governments at the national and county levels are distinct and inter-dependent and shall conduct their mutual relations based on consultation and cooperation

[D] WHEREAS Article 189 of the Constitution requires that Government at either level shall:

- i. perform its functions and exercise its powers in a manner that respects the functional and institutional integrity of government at the other level, and respects the constitutional status and institutions of government at the other level and in the case of county government, within the county level;
- ii. assist, support, and consult and, as appropriate, implement the legislation of the other level of government; and
- iii. liaise with government at the other level for the purpose of exchanging information, coordinating policies and administration, and enhancing capacity.

[E] WHEREAS the World Bank during the period of 2016 to 2021 undertook the Kenya Devolution Support Program ("KDSP") whereby it partially supported the National Capacity Building Framework (NCBF) by providing grants to eligible county governments, access to which was conditional on the performance of the counties, measured through the Annual Performance Assessment ("APA") and other details as per the requirements of KDSP.

[F] WHEREAS the State Department for Devolution, through the support of the World Bank wishes to undertake the Second Kenya Devolution Support Program ("KDSP II" or "Program") to build on the foundations of KDSP and support the implementation of the Devolution Sector Plan with the cooperation of the county governments.

[G] WHEREAS by an agreement (Credit No.IDA-7447-KE) between the Republic of Kenya and the International Development Association (World Bank) (the "Financing Agreement") dated {month, date, year}, the World Bank has agreed to extend to the Republic of Kenya, credits in the total sum of EUR 140,700,000 to finance activities under KDSP II for the period 2023 to 2027.

[H] WHEREAS the State Department for Devolution undertakes to establish activities that support:

- i. Enhancing financing and expenditure management by counties.
- ii. National and County Governments initiatives towards strengthening intergovernmental coordination, institutional performance and human resource management.
- iii. Improvements in oversight, participation, and accountability for county resources.

NOW PARTIES HEREUNTO enter into this Participation Agreement to define their roles and obligations to facilitate eligibility to KDSP II and make the following undertakings.

A. OBLIGATIONS OF THE NATIONAL GOVERNMENT

1. The National Government undertakes to develop:
 - (a) Frameworks and guidelines for county revenue mobilization;
 - (b) Policies to support financing for service delivery units;
 - (c) Structures and tools to support counties' institutionalization of shared project management functions, that is, the county Single Project Management Unit;
 - (d) Policy and administrative procedures for the operationalization of intergovernmental, intercity, and inter-municipality forums;
 - (e) Guidelines including on county HR and skills audits, model organization structures for customization by counties, and performance management;
 - (f) A framework to support the management and administration of county finances;
 - (g) Guidelines on project stocktaking, community-led project management committees, and climate change risk screening and preparedness (including assessment of the climate resilience of existing infrastructure assets); and
 - (h) The rollout of the county PIM framework.

2. The National Government will also:

- (a) Provide support to the county Government for the establishment and operation of county institutional arrangements and for the initial preparation of county infrastructure investments through:
 - i. Providing Institutional Strengthening Grants (Level 1) and the Service Delivery Investment Grants (Level 2) to the County Government; and
 - ii. Specifying the minimum conditions for accessing the Level 1 and Level 2 grants
 - (b) Provide capacity building and technical assistance to counties for the achievement of Program results
 - (c) Ensure sound Program management and provide support as may be required for the proper implementation of KDSP II

3. The Cabinet Secretary responsible for Devolution (or his or her designate), on the advice of the Program Steering Committee, and in consultation with the World Bank may suspend and/or terminate the right to County Government to use or benefit from the Level 1 or Level 2 Grants upon failure by the County Government to comply with the Program requirements as captured in the Financing Agreement, Program Appraisal Document and Program Operations Manual.

B. OBLIGATIONS OF THE COUNTY GOVERNMENT

4. The County Government undertakes to:
 - (a) Carry out its activities under the Program with due diligence, efficiency and in adherence to the KDSP II Financing Agreement, Program Appraisal Document, Program Operations Manual
 - (b) Establish county Program implementation arrangements with composition, terms of reference and resources as detailed in the Financing Agreements and the Program Operations Manual
 - (c) Ensure adherence to the minimum conditions and performance standards of the Level 1 and Level 2 grants

- (d) Use the funds within the eligible expenditure areas and maintain adequate records in accordance with sound accounting practices and KDSP II guidelines and properly code the revenues and expenditure of Program resources
- (e) Report on the utilization of Program funds to the national government and ensure accountability for the use of funds to the State Department for Devolution, the National Treasury and the Office of the Auditor General (OAG)
- (f) Ensure transparency and disclosure of the use of all county funds including publishing of budget and expenditure data. Counties will disclose the following documents on their county website on an annual basis:
 - i) Annual Development Plan
 - ii) County fiscal strategy paper
 - iii) Approved programme-based budget
 - iv) County Finance Act
 - v) County budget review and outlook paper
 - vi) Quarterly budget implementation reports (Q1 to Q4)
- (g) Disclose the County Integrated Development Plans on the county website.
- (h) Ensure that the goods, works, services financed from the proceeds of the Program shall be procured in accordance with the procurement procedures as provided by the laws of Republic of Kenya
- (i) Ensure that the State Department for Devolution, World Bank, and Independent Verification Agent (IVA) performance assessment, and OAG teams shall have the right to obtain all information as they shall reasonably request regarding the administration, operation, and financial management of the Program
- (j) Adhere with environmental and social management system and safeguard practices
- (k) Ensure proper compilation of complaints on issues of environmental and social safeguards, procurement, fraud, and corruption
- (l) Submit any complaints or evidence of fraud involving Program expenditures to the Ethics and Anti-Corruption Commission

C. DISPUTE RESOLUTION AND GOVERNING LAW

- 5. Any dispute between the Parties shall be resolved in accordance with Part IV of the Intergovernmental Relations Act.
- 6. This Agreement shall be governed and construed in accordance with the Laws of Kenya.

D. VALIDITY

- 7. This Agreement shall be valid from the date of the last signature by the Parties below to the end of the Program period as stated in the Financing Agreement, or such a later date as may be modified by the National Government and the World Bank.
- 8. This Agreement will become invalid in the event of cancellation of the Financing Agreement by the World Bank before the end of the Program.
- 9. This Agreement may be terminated by either Party through a three-month's written notice.

C. TERM

- 10. This Agreement shall be in force for the duration of the Program unless otherwise terminated by either Party by giving a written notice.

IN WITNESS WHEREOF the Parties hereto through their duly authorized representatives have caused this Agreement to be signed the day and year first herein before written.

FOR AND ON BEHALF OF THE COUNTY GOVERNMENT OF
OFFICIAL SEAL

NAME OF THE GOVERNOR:

SIGNATURE:

DATE:

FOR AND ON BEHALF OF THE NATIONAL GOVERNMENT OF THE REPUBLIC OF KENYA

PRINCIPAL SECRETARY STATE DEPARTMENT FOR DEVOLUTION
OFFICIAL STAMP

NAME OF PRINCIPAL SECRETARY:

TERESIA MBAIKA M.

SIGNATURE:

DATE:

The Principal Secretary

Office Of The Deputy President

State Department For Devolution

P. O. Box 30004 - 00100, Nairobi